



Admission Prospectus

Bachelor of Education (B.Ed) Programme-2023-25

“Highest education is that which does not merely give us information but makes our life in harmony with all existence”

-Rabindranath Tagore

Vision and Mission of the College

Vision

Nandalal Ghosh B. T. College was established by some benevolent well-wishers of the society with their great vision :

To promote quality education by providing the essential values and skill training to in-service and pre-service teachers.

Mission:

- To conduct and promote effective teacher education programme.
 - To encourage experiment and innovation in teaching profession
 - To collaborate with great institutions and different agencies engaged with teaching and learning
 - To nurture the leadership quality and human values in the young trainees for individual excellence and social welfare.
 - To teach and train for effective management and good governance.
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College at a Glance:

Basic Information:

- Established : in the Year 1968
- It is a West Bengal Govt. Aided College
- Affiliated to Calcutta University : 1968 to 2008
- Affiliated to west Bengal State University, Barasat: 2008 -2016 ,
- Affiliated to (WBUTTEPA) now BSAEU, Kolkata: 2016 to till date.
- UGC status : 2B & 12f
- Course offered : Two Year Bachelor of Education (B.Ed.)

Nandalal Ghosh B T College was established in the year 1968 by some of the dedicated people of North 24 Parganas, to help the untrained teachers of the nearby schools of Naihati, Kankinara and other nearby schools and the aspirant students of North 24 Parganas. For this welfare cause of the society Late Amar Ghosh donated their ancestral two storied building in Panpur village having 16 rooms and a small temple (Mandira) of Lord Lakshmi Janardhan and some open land for the college and on his request the college was named by the name of his father Late Nandalal Ghosh as “Nandalal Ghosh B.T. College”. All the land donated by Late Amar Ghosh was in the name of Thakur Lakshmi Janardhan, the worshipped deity of the community people and the college. Though the college was taken up by the Govt. of West Bengal, the traditional puja of the deity is still going on in the same building as a matter mentioned in the deed. It also served for the integration of community people with the inmates of the college for their deep faith and belief on the deity. At the initial stage, the college was running in Madral, Naihati and the building was used for the Hostel purpose. In the year 2002 the college was shifted from Madral to its present location at Panpur, Narayanpur, North 24 Parganas.

On completion of all the formalities, the college started functioning in the year 1968 under the affiliation of University of Calcutta. With the order of the Govt. of West Bengal the affiliation of the college shifted from Calcutta University to West Bengal State University (WBSU), Barasat in the year 2008 and from WBSU to West Bengal University of Teachers Training, Education Planning and Administration (WBUTTEPA) in 2016. Presently the name WBUTTEPA has been changed as Baba Saheb Ambedkar Education University (BSAEU) ,Kolkata. And now the college is continuing under the affiliation of the BSAEU and recognized by the National Council for Teacher Education (NCTE).

Regarding administration of the college, it was under the policy of Administrator till the constitution of the first Governing Body in 2014. Now the college, for its management , has got its full fledged Governing Body.

Now the college has three buildings having sufficient rooms, laboratories, Library, playground and open lands. Initially the college offered training course for one year B.Ed. for 100 students, but now with the new regulation of NCTE 2014 the college is offering two year B.Ed. training programme for one basic unit of 50 students per year. It abides by the rules, regulations and guidelines of its affiliating University BSAEU (Erstwhile WBUTTEPA), UGC, NCTE, Govt. of India and Govt. of West Bengal,.

Regarding its yearly curricular and co-curricular activities, the college regularly organized different activities like Lecture series, seminars, workshops, orientation programmes, community outreach programmes, field visits , study tours , Observation of National Days and festivals apart from Orientation programmes in Yoga and Creative Arts Practices from time to time

Facilities of the College:

- ❖ Smart Class Rooms
 - ❖ Computer and Wi Fi internet Facilities
 - ❖ Indoor and Outdoor Games facilities
 - ❖ Medical Facility
 - ❖ Subject Specific rooms
 - ❖ Conference Hall / Auditorium
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Glimpse of the College Activities:

- Morning Assembly
- Yoga Orientation and Practice
- Special Lecture Series
- Observation of National and State Days of Importance
- Creative Activities in Art and Craft

- Cultural Programmes
- Study Tour and Field Visits
- Community Service / Engagement Programmes
- Advocacy for Literacy , Health & Environmental Awareness Programmes
- Organization of Inter-school Sports
- Blood Donation Camp
- Wall Magazine & Annual Magazine
- Seminar, Webinar, Workshop
- Special Lecture Series.

On-Line Admission in B.Ed. Course 2023-25:

- Nandalal Ghosh B T College having the status of West Bengal Govt. Aided College does its admission for B.Ed. Course as Stand Alone College .
- Intake Capacity for B.Ed: One Unit (50 students)
- Method Subjects Offered : (Any One of the Groups)
 - i. **Language Group:** Bengali/ Sanskrit / English
 - ii. **Social Science Group :** Education / History
 - iii. **Science Group :** Physics / Chemistry
 - iv. Mathematics

General Rules and Regulations of Admission for B.Ed. Course:

. The General Rules and Regulations of B.Ed. Programme are:

1. The Duration of the B.Ed. programme is of Two Academic Years covered with four Semesters (Semester-I,II,III & IV). The maximum duration to complete the course may be taken up to maximum of three years from the date of admission.
2. The medium of instruction will be both English and Bengali.
3. The total number of seats will be 50 /one unit and distributed as 5% seats for in-service candidates (deputed) and 95% seats for fresh candidates (fresher).

No of seat for Deputed candidates: 03

No. of seat for Fresher candidates: 47

In case of seat/s not filled up by the deputed candidate/s, those will be allotted to fresher candidate/s.

- The admission process will follow the West Bengal reservation policy as SC-22%, ST - 6%, OBC-A-10%, OBC-B-7% and PH 3%

In case any seat/s lying vacant for any reserved category, that will be offered to the other category candidates in the merit list with the permission of the BCWB.

Eligibility for Admission to B.Ed. Course:

- Candidates should be a graduate in a school subject from a recognized University.
- The candidate must have at least 50% marks in the Bachelor's Degree (General)/ in the Master's Degree in School Subjects.
- Bachelor in Engineering or Technology with Science or Mathematics with 55% marks or any other Degree equivalent thereto, are eligible for admission for the B.Ed. Programme. Such candidates are required to enter the marks of B.E. /B.Tech. in the row of Honours Degree. The M.E./ M.Tech. result will be entered in Master's Degree row.
- The Honours Graduates in the school subjects should enter the Honours marks only in the Bachelor's Degree(Honours).
- In case of General Graduates, the total marks obtained in general subjects should be entered in the Bachelor's degree (general).
- For candidates with less than 50% marks in the Honours degree, the total marks of pass and honours subjects will be considered. If it becomes 50% or more, that score will be entered in Graduation (general) row.
- For fresh candidates, the merit list will be prepared separately for each school subject based on Scoring.
- For Deputed candidates, the merit list will be prepared separately for each school subject based on their score **and the length of their past service** .

SCORING PATTERN:

- Calculation of Scores against marks for different examinations will be as follows:

Name of the Examination	Total marks	Obtained Marks	% of Marks (a)	Weightage (b)	Score (a * b)
Madhyamik/Equivalent Examination	TM	OM	$\frac{M}{(OM*100)/TM} =$	0.2	$M * 0.2$
Higher Examination Secondary	TM	OM	$\frac{M}{(OM*100)/TM} =$	0.2	$M * 0.2$
B.A./B.Sc./B.Com./BBA/BCA (General/Pass)	TM	OM	$\frac{M}{(OM*100)/TM} =$	0.2	$M * 0.2$
B.A./B.Sc./B.Com. (Honours)	TM	OM	$\frac{M}{(OM*100)/TM} =$	0.3	$M * 0.3$
B.E./B.Tech.	TM	OM	$\frac{M}{(OM*100)/TM} =$	0.3	$M * 0.3$
M.A./M.Sc./M.Com./MBA/MCA	TM	OM	$\frac{M}{(OM*100)/TM} =$	0.3	$M * 0.3$
M.Phil.				5	5

2. For scoring in HS, the marks obtained in best five subjects excluding Environmental Studies will be considered.
3. Candidates applying with CGPA/SGPA scores must submit supporting documents in respect of conversion from CGPA/SGPA score to percentage of marks from appropriate authority at the time of admission, in case the formula is not mentioned in their marksheets.

For Deputed Candidates

Applicants deputed by School must submit/ upload an attested copy of M.C. resolution recording the approval of Service in regard to his/her service with the Application Form.

Following additional documents are required to be submitted positively on the day of verification of documents in the College along with all certificates, mark sheets and other testimonials

1. Attested copy of M.C. resolution with regard to his/her deputation, countersigned by D. I. of Schools (Secondary).
2. Certificate from the Competent Authority whether the candidate teaches in Class IX or above.
3. Three copies of Coloured Passport size photographs of the applicant.
4. A certificate with the following information is to be submitted from the Secretary or Headmaster/Headmistress (where he/she is serving) and counter signed by the D.I. of Schools of the District concerned:
 - Certified that the School is in receipt of aid on full/ deficit/ lump sum grant basis or that the school is in unaided or salary deficit scheme .
 - Certified that she/he is duly approved teacher.
 - Certified that she/he is being deputed by the school for undergoing two year B.Ed. Courses
 - Release order (Original) from the school will be submitted on the day of Joining to the B.Ed. Course.

N.B.: the rules and fees of On Line B.Ed. admission may be changed as per guidelines of affiliating University and Recognized Authority. Final Notification will be given at the commencement of Online Admission every Year.

Fees Structure for Admission to B.Ed Course 2023-24(1st Year)

Particulars	Amount(Rs) for Fresher	Amount(Rs) for Deputed
Admission/Course Fee	4000.00	4000.00
Tuition Fee	2000.00	3000.00
Library Fee	1000.00	1000.00
Computer & Internet	1500.00	1500.00
Sessional Activities	1500.00	1500.00
Seminar/workshop	1000.00	1000.00
Magazine/Publication	1000.00	1000.00
Students Health Sanitation & welfare	1000.00	1000.00
Internship& Field visit	1500.00	1500.00
Identification Card	100.00	100.00
Lab.Fee	400.00	400.00
Games & Sports	1000.00	1000.00
Infrastructure Maintenance	3500.00	3500.00
Development Fee	20000.00	20000.00
Total	39500.00	40500.00

N.B. Same amount to be paid at the time of Re - admission for 2nd Year of the session 2024-25

Admission Policy and Process:

- The Admission to the B.Ed. Course will be done completely through On- Line mode through Admission Portal of College website www.ngbtc.org .
- Admission Criteria will be followed as per the guidelines of Order of Govt. of West Bengal(Notification No. 372-Edn(CS)10M-20/2015dated: 08th June 2023) & Baba Saheb Ambedkar Education University (BSAEU), Kolkata, West Bengal .
- Steps for Admission
 1. Registration for B.Ed. Admission-2023-2025
 2. Obtaining Reg. ID

3. Submission of Application

4. Payment of the Admission Fee to the College Account (Only through SBI Collect(www.sbicollect.com))

(No Application fee will be charged from the applicant)

- All communications will be made through Msg, WhatsApp and e-mail

• **On-Line Admission Process will be open from 01.09.2023 and be closed by 29.09.2023 following the schedule as :**

i.	Registration and Application	:	01.09.2023 -12.09.2023
ii.	Submission of hardcopy of the Application by	:	15.09.2023
iii.	Notification of Provisional Merit List	:	18.09.2023
iv.	Notification of First Merit List for Admission	:	20.09.2023
v.	Submission of Admission fee	:	20.09.2023 to 23.09.2023)
vi.	Notification of Second Merit List	:	24.09.2023
vii.	Submission of Admission fee	:	24.09.2023 to 26.09.2023)
viii.	Notification of Third Merit list	:	27.09.2023
ix.	Submission of Admission fee	:	27.09.2023 to 28.09.2023)
x.	Spot Admission by calling to the waitlisted candidates, in case of vacancies only.	:	29.09.2023
xi.	Closure of the Admission	:	29.09.2023
•	Commencement of the Regular Classes	:	10.10.2023

Attendance for Curricular & Co-curricular Activities..

Attendance is compulsory in daily morning assembly, orientation programme, regular classes, tutorials, practicals, Internship practice teachings, Examinations, celebration of National / State Observation Days, Co-curricular, Extra-curricular and Community engagement programmes .

No trainees of the College will be allowed for any other employment, private tuitions or any other engagement during the two year course.

Separate Attendance & Leave Record will be maintained for Deputed candidates .

In case of emergency, student may avail leave with due permission of the College authority. Students with attendance below 75% will not be allowed for form filling up of the Examination Forms and sitting in the Examinations..

Dress Code:

There is no dress code for daily activities. But all the trainees are required to wear uniform as suggested by the college during national / State observation days and events. It is expected that all trainees should wear decent dresses during regular activities of the college.

Dress for National & Other Events

Girls: White Saree & Red Blouse

Boys: White Trouser & Panjabi

For Yoga classes : White Track Suit

Undertaking for Admission:

All the Trainees have to submit their undertaking that after their admission if at any point of time their information and documents of submitted with their application are found to be false, their admission will be cancelled and the College Authority will take necessary action as deem fit. There will be no refund of Admission fee.

Discipline & Code of Conduct:

B.Ed. is not only a professional course for being a trained teacher but also a preparation for undertaking greater social and National responsibilities. In order to facilitate the efficient and smooth functioning of the college, it is imperative to maintain proper discipline and decorum in compliance with certain code of conduct. It is in the best interest of all that the admitted trainees follow the minimum Discipline and Code of conduct, in their personal and social life, as prescribed by the College Authority from time to time during their stay in College for two years.

- Regularity and Punctuality : Every student trainee must be regular and punctual as per College time table. The timing of the College for students is 10.30am to 4.30pm.
- Safety and Security: Every student trainee must obey and observe all safety and security norms during their stay in the College.
- Every trainee must carry his /her Student Identity Card daily and on all occasions.
- Every trainee is expected to make the College premises Plastic Free Zone and maintain the general hygiene and cleanliness .
- Every trainee will remain answerable to the college authority for any omission/ commission in college and in practice teaching / Internship schools.

- Indulging in ragging, anti institutional , anti social, communal , immoral and politically coloured activities are punishable and strictly prohibited .
- Any act which obstruct teaching- learning, administrative activities and other proceedings of the college are strictly prohibited and punishable.
- Trainees are not permitted to sharing and postering any objectionable message/s.
- Smoking and consumption of any intoxicated product inside the college premises is strictly prohibited.
- During leisure hours trainees are advised to make use of Library and Laboratories.
- Trainee are required to check the notice board and college website for important announcement/s.
- Any change of address , phone number, email ID must be immediately informed to the Office / Authority of the College.
- In order to maintain peace and sanctity of a teacher training Institution and optimally use the time and resources , trainee are expected to cooperate, show mutual respect to peers as well as all members of the college ,both teaching and non-teaching.
- Our trainees are our assets and advocates. They carry the message of the college to the society. Hence, they are expected to be diligent , decent , dynamic and duty bound before exercising their rights.

Steps of Online Application for B.Ed. Program

(2023-2025)

Please read the information/s carefully before filling up your online application form.

Filling the Application Form:

1. Application for Online Admission starts from 1st September, 2023 (Friday) at 11:00 A.M. and closes on 12th September, 2023 (Tuesday) 11:00 P.M.
2. Applicant should visit the home page of the NGBTC Website www.ngbtc.org & from there enter through the "B.Ed. Online Application " link
3. The Application Form Submission is a 2 step process.
4. Applicant should fill the online form giving academic details (Step - 1) and personal details (Step - 2).
5. The fields marked with a * are mandatory.
6. Applicant should upload scanned photograph and signature file. The files must be of type jpeg or jpg and the size of photograph and signature must be within 110 K.B. and 50 K.B.
7. Please provide CAPTCHA for verification and check the checkbox to accept the declaration.
8. After providing all mandatory details click on "Submit" to submit the application.
9. An Application ID and Password will be created & details will be displayed on the screen.
10. NOTE: Modification is permitted till the payment verification. If the payment is verified, applicants can't be able to modify the application form further. So, before making payment, ensure of all the information provided.
11. Applicants need to note down the Application ID and Password.
12. Applicants can pay the amount online via "Pay Now" link on the Left Panel of the Menu after form submission or modification.
13. After successfully submit application form, Applicants can able to print the Application Receipt as per schedule provide by College.

Depositing the Payment:

1. Applicants should visit the <https://www.onlinesbi.com/> Link for payment after form submission or modification.
2. Applicant should select 'SBI Bank Collect' from the menu.
3. On the 'SBI Bank Collect' page, the Applicant should click the Check Box at the end of the Disclaimer Clause to proceed for payment (I have read and accepted the terms and conditions stated above).
4. In the next page, the applicant should select 'State of Corporate/Institution' (West Bengal) and 'Type of Corporate/Institution' (Educational Institutions) from the drop down Menu and click GO.
5. Next the Applicant should select from Educational Institutions name 'NANDALAL GHOSH B.T.COLLEGE' from the drop down Menu and click Submit.

6. In the next page the Applicant should provide his/her Application ID. After that please click on Confirm.
7. In the next page the details will be displayed on the screen with Admission Fee Amount. Please provide the other mandatory information for Bank transaction.
8. After confirmation of the payment details, the Applicant can make payment through Net Banking/Card Payment/Other Payment modes.
9. In the other payment mode, the applicant can download and print the Pre-Acknowledgement payment challan and make the payment through any SBI Branch.
10. Please note that the Bank Charges for each payment mode is different.

Generation of Merit List:

1. Subject-wise Merit list and Subject-wise seat intake will be published according to the schedule on the College website.

Online application of B. Ed. will start from 1st September, 2023 at 11:00 AM.

Principal

Nandalal Ghosh B T College, Panpur ,

North 24 Parganas, West Bengal